



# THE DUNLOE

HOTEL & GARDENS

## The Kids' Club at The Dunloe Hotel & Gardens

### Kids' Club Operational Times

Monday – Sunday 10:00 am – 12:00 pm and 6:00 pm – 9:00 pm

### Kids' Club Admission

The Dunloe Kids' Club caters for children aged 3 years and above.  
The Dunloe Kids' Club only caters for guests of The Dunloe Hotel and Gardens.

### Security Policy

To ensure the security of your child in our Club, we will be following these steps:

When a parent/guardian drops off their child they will sign them in with Kids' Club staff with a contact name and number. They will make staff aware if the child has any allergies. Parents/Guardians must inform Kids' Club staff if another family member is collecting the child or if the child can sign out themselves.

### Photography Policy

Parents/Guardians may only take photos of their own children.

### Confidentiality Policy Statement

It is the policy of The Dunloe Kids' Club to keep confidential any information about the health and family circumstances of children, families and staff. Relevant medical history, ailments or injuries your child has should be disclosed when joining the Kids' Club. The Dunloe Kids' Club needs to be informed the day before Kids' Club commences if a child has additional needs to be cared for.

### Kids' Club Sick Policy

Please do not bring a child to the Kids' Club if the following has occurred in the last 24 hours:

- Temperature of 38 degrees Celsius or higher.
- Vomiting or Diarrhoea.
- Runny nose and green or yellow mucus.
- Discharge from eyes, ears or nasal discharge.
- Has been exposed to a contagious condition such as: pink eye, infections of the eye, chicken pox, lice, measles, strep, roseola, sore throat or visible spots.
- Breathing difficulties or coughing.
- Behaviour changes such as crying, irritability or lack of appetite.
- Shots within the last 24 hours.

### Safety and Fire Prevention Policy

The Dunloe Kids' Club is committed to the health, well-being and personal safety of all users on the premises, and this policy is in accordance with the provisions of the Safety, Health and Welfare at Work Act 2005. The Dunloe Kids' Club will have accident prevention and emergency procedures agreed and shared with all users of the facility. The Kids' Club will comply with all legislation in force in the area of safety and fire prevention.

### Accidents and Incidents Policy

All accidents and incidents will be recorded and Parents/Guardians will be asked to sign the accident/incident form to confirm that they have been informed of the accident/incident. Relevant first aid will be given and parents will be informed. In the event the child needs to be taken to a doctor or hospital the parents will be contacted immediately. As with all children, accidents will occur from time to time but we will do our best to give you a clear and accurate account of the accident/incident.